

## **TERMS OF USE AND PRIVACY POLICY**

Please read these Terms of Use (“Terms”, “Terms of Use”) carefully before using the <https://www.marytaylorandassociates.com> website (the “Service”) operated by Mary Taylor Ltd company number 13005673 and Mary Taylor Developments Ltd company number 13991129 trading as Mary Taylor & Associates (“Us”, “We”, or “Our”)

Your access to and use of the Service is conditioned on your acceptance of and compliance with these Terms and the Terms and Conditions of Us as documented on the Service. These Terms apply to all visitors, users and others who access or use the Service.

By accessing or using the Service you agree to be bound by these Terms and the Terms and Conditions of Us as documented on the Service. If you disagree with any part of the Terms or the Terms and Conditions of Us as documented on the Service then you may not access the Service.

### **Intellectual Property**

The Service and its original content, features and functionality are and will remain the exclusive property of Us and Our licensors.

### **Disclaimer**

Your use of the Service is at your sole risk. The Service is provided on an “AS IS” and “AS AVAILABLE” basis.

The Service is provided without warranties of any kind, whether express or implied, including, but not limited to, implied warranties of merchantability, fitness for a particular purpose, non-infringement or course of performance.

### **Governing Law**

These Terms shall be governed and construed in accordance with the laws of England and Wales and the courts of England and Wales will have sole jurisdiction.

Our failure to enforce any right or provision of these Terms will not be considered a waiver of those rights. If any provision of these Terms is held to be invalid or unenforceable by a court, the remaining provisions of these Terms will remain in effect.

These Terms constitute the entire agreement between Us regarding our Service.

### **Changes**

We reserve the right, at Our sole discretion, to modify or replace these Terms at any time without notice.

By continuing to access or use the Service after those revisions become effective, you agree to be bound by the revised terms. If you do not agree to the new terms, please stop using the Service.

## **PRIVACY POLICY**

This page informs you of Our policies regarding the collection, use and disclosure of Personal Information when you use the Service.

We will not use or share your information with anyone except as described in this Privacy Policy.

We use your Personal Information for providing and improving the Service. By using the Service, you agree to the collection and use of information in accordance with this policy.

### **Information Collection and Use**

Whilst using the Service, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you. Personally identifiable information (“Personal Information”) may include, but is not limited to:

1. **Information you give us** - This is information about you that you give us by filling in forms on our site or by corresponding with us by phone, e-mail or otherwise. The information you give us may include your name, address, e-mail address and phone number, personal description and photograph.
2. **Information we collect about you** - With regard to each of your visits to our site we collect information that your browser sends whenever you visit our Service (“Log Data”). This Log Data may include information such as your computer’s Internet Protocol (“IP”) address, browser type, browser version, the pages of our Service that you visit, the time and date of your visit, the time spent on those pages and other statistics.

### **Google AdSense & DoubleClick Cookie**

Google, as a third party vendor, uses cookies to serve ads on our Service.

### **Cookies**

Cookies are files with small amount of data, which may include an anonymous unique identifier. Cookies are sent to your browser from a web site and stored on your computer’s hard drive. We do not use cookies on Our website.

Please note that third parties (including, for example, advertising networks and providers of external services like web traffic analysis services) may use cookies, over which We have no control. These cookies are likely to be analytical/performance cookies or targeting cookies.

### **Service Providers**

We may employ third party companies and individuals to facilitate our Service, to provide the Service on Our behalf, to perform Service-related services or to assist us in analysing how the Service is used.

These third parties have access to your Personal Information only to perform these tasks on Our behalf and are obligated not to disclose or use it for any other purpose.

### Security

The security of your Personal Information is important to Us, but remember that no method of transmission over the Internet, or method of electronic storage is 100% secure. Whilst we strive to use commercially acceptable means to protect your Personal Information, We cannot guarantee its absolute security.

### Links to Other Sites

Our Service may contain links to other sites that are not operated by Us. If you click on a third party link, you will be directed to that third party's site. We strongly advise you to review the Privacy Policy of every site you visit.

We have no control over, and assume no responsibility for the content, privacy policies or practices of any third party sites or services.

### Children's Privacy

Our Service does not address anyone under the age of 18 ("Children").

We do not knowingly collect personally identifiable information from children under 18. If you are a parent or guardian and you are aware that your child has provided us with Personal Information, please contact us. If we discover that a child under 18 has provided us with Personal Information, we will delete such information from our servers immediately.

### Compliance with Laws

We will disclose your Personal Information where required to do so by law or court order.

### Changes to this Privacy Policy

We may update our Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on this page.

You are advised to review this Privacy Policy periodically for any changes. Changes to this Privacy Policy are effective when they are posted on this page.

### Uses Made of the Information

We will use the information:

1. to carry out Our obligations arising from any contracts entered into between you and Us and to provide you with the information, products and services that you request from Us;
2. to notify you about changes to Our service;
3. to ensure that content from Our site is presented in the most effective manner for you and for your computer
4. as part of Our efforts to keep Our site safe and secure;

#### Disclosure of your Information

1. We will disclose your personal information to third parties:
  - a. If We or substantially all of Our assets are acquired by a third party, in which case personal data held by it about its customers will be one of the transferred assets.
  - b. If We are under a duty to disclose or share your personal data in order to comply with any legal obligation, or in order to enforce or apply Our Terms and Conditions; or
  - c. to protect the rights, property, or safety of Us, Our customers, or others.

#### Where We store your personal data

1. The transmission of information via the internet is not completely secure. Although We will do our best to protect your personal data, We cannot guarantee the security of your data transmitted to Us; any transmission is at your own risk. Once we have received your information, We will use strict procedures and security features to try to prevent unauthorised access.

#### Your rights

1. You have the right to ask Us not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if We intend to use your data for such purposes or if We intend to disclose your information to any third party for such purposes. You can exercise the right at any time by contacting Us.
2. Our Website may, from time to time, contain links to and from the websites of Our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that We do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

#### Access to information

The Act gives you the right to access information held about you. Your right of access can be exercised in accordance with the Act. Any access request will be subject to a fee of £10 to meet Our costs in providing you with details of the information We hold about you.